



PARKS MOVING & STORAGE, INC. • P.O. BOX 1878 • CRANBERRY TWP., PA 16066 • 724-776-3224

PITTSBURGH • UNIONTOWN • HARRISBURG • STATE COLLEGE • PHILADELPHIA

Dear Exhibitor,

Again this year we are pleased to provide the material handling for the upcoming **2010 Eastern Gas Compression Roundtable** in Pittsburgh PA. As the exclusive show carrier, we are able to assist you with all your shipping and warehousing requirements. Due to the limited availability of unloading and receiving facilities at show site, there can be no direct shipments to the show hall. Exhibit material must be shipped to the advance warehouse or hand carried in by the exhibitor. The unloading area is for the show carrier only. Prior arrangements must be made through Parks in order to unload exhibitor's materials at show site.

On shipments to the advance warehouse we will perform the following:

- receive material and handling into the warehouse
- storage up to 20 days prior to start of the show - shipments must arrive by 5/3/10
- drayage from warehouse to show site and return to warehouse
- handling at show site - and storage of empty show containers
- storage up to 5 days after the Roundtable
- warehouse handling out to your selected carrier - your carrier must pick up by 5/21/10
- included storage and transportation valuation of \$0.10 per lb

Rates for the above services are as follows:

Shipment weight:	1# - 200#	= \$ 200.00
	201# - 300#	= \$ 250.00
	301# - 500#	= \$ 335.00
	501# - 1000#	= \$ 445.00
	1001# -2000#	= \$ 500.00
	Over #2000	= \$ 30.00 per 100 lbs

We can also provide the following additional services:

- arrange your shipping to and from our facility via truck or air
- provide additional valuation coverage on storage and transportation
- provide additional storage before or after the Round Table

Shipments must be pre-paid in order to be received at the advance warehouse. You must complete and return the two "Material Handling" and the "Storage Agreement" forms along with your check or credit card release form prior to shipping to the warehouse. Shipments must arrive at Parks warehouse between 4/15/10 and 5/3/10.

If you have any questions, please contact John Babusci, Jr. in our dispatch office at 800-877-6683, ext. 3906 or fax to 724-553-3967.





## CREDIT CARD RELEASE FORM

I authorize Parks Moving & Storage, Inc. to charge my Visa/Mastercard/American Express credit card account \_\_\_\_\_ (insert cardholder number) for the transportation and related charges on my / \_\_\_\_\_ (circle "my" or insert customer's name) household or commercial move.

I understand that the amount charged to my credit card account will be reflected on my credit card statement within three (3) days of authorization. The amount charged is based on a (check one of the following):

\_\_\_\_\_ Price of \$ \_\_\_\_\_, which is the amount for services I have specified. Payment for any services requested and performed, which were not included in my estimate, will be due thirty (30) days from receipt of invoice.

### Additional Charges Authorized

\_\_\_\_\_ Price of \$ \_\_\_\_\_, which is the amount of additional moving services I have requested or out of necessity in addition to the estimated amount(s). By cardholder's approval, herein, all audited cost and costs for additional moving services approved or requested by cardholder may be charged to the above account number in accordance with the final audited cost of service.

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Cardholder Name

\_\_\_\_\_  
Card Expiration Date

Order # \_\_\_\_\_

### CARD HOLDER ADDRESS:

STREET \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP CODE \_\_\_\_\_

### COMPANY USE ONLY:

AUTHORIZATION NUMBER \_\_\_\_\_

BATCH NUMBER \_\_\_\_\_

AUTHORIZATION DATE \_\_\_\_\_

AMOUNT OF BATCH \_\_\_\_\_

TOTAL # INVOICES \_\_\_\_\_

**PARKS MOVING & STORAGE, INC. STORAGE CONTRACT**

This agreement is made by and between Parks Moving and Storage, Inc. and \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_ Wt. of shipment \_\_\_\_\_

To be stored at Parks Warehouse located at 740 Commonwealth Dr, Warrendale, PA 15086  
Subject to the Terms and Conditions set forth in this Storage Contract, which the customer has read, and that the following rates based upon the value declared by the Customer.

**CUSTOMER'S DECLARATION OF VALUE**

**OPTION #1 NO ADDITIONAL VALUATION**

Subject to the other terms and exclusions, by signing below, the Customer agrees that the value of the goods in case of loss or damage as a result of the Company's negligent performance, does not exceed and is limited to ten cents (10¢) per pound per article or \$2000 per lot, whichever is less.

AGREED TO:  
CUSTOMER \_\_\_\_\_ DATE \_\_\_\_\_

If you wish to increase your loss and damage coverage beyond the above, at an additional cost, please read carefully and consider the below alternative options.

As an alternative to the limited responsibility and valuation stated above, the Company's maximum liability for loss or damage for Assumed Responsibility shall be declared by the Customer and choice made of the two options shown below:

**OPTION #2 DEPRECIATED VALUE**

CUSTOMER HEREBY DECLARES THE VALUE OF THE GOODS TO BE \$ \_\_\_\_\_ (TO BE COMPLETED BY PERSON SIGNING BELOW) ADDITIONAL COST OF THIS OPTION IS \$5 PER \$1000 OF DECLARED VALUE  
NOTICE: THE CUSTOMER SIGNING THIS CONTRACT MUST INSERT IN THE SPACE ABOVE, IN HIS OWN HAND WRITING EITHER HIS DECLARATION OF THE ACTUAL VALUE OF THE STORAGE LOT, OR THE WORDS "\$1.25 TIMES THE WEIGHT IN POUNDS".

AGREED TO:  
CUSTOMER \_\_\_\_\_ DATE \_\_\_\_\_

**OPTION #3 FULL VALUE PROTECTION**

CUSTOMER HEREBY DECLARES THE VALUE OF THE GOODS TO BE \$ \_\_\_\_\_ (TO BE COMPLETED BY PERSON SIGNING BELOW) MINIMUM VALUE \$10,000. COST OF COVERAGE IS \$8.50 PER \$1000

NOTICE: THE CUSTOMER SIGNING THIS CONTRACT MUST INSERT IN THE SPACE ABOVE, IN HIS OWN HANDWRITING EITHER HIS DECLARATION OF THE ACTUAL VALUE OF THE STORAGE LOT, OR THE WORDS "\$3.50 TIMES THE WEIGHT IN POUNDS". OTHERWISE LIABILITY FOR THE STORAGE LOT WILL BE DEEMED TO BE RELEASED TO THE LIMITED VALUE EQUAL TO 10¢ PER POUND PER ARTICLE.. ACTUAL WEIGHT OF THE GOODS SHALL GOVERN IF ASCERTAINED; IF NOT, THE GOODS WILL BE DEEMED TO WEIGH 7 POUNDS PER CUBIC FOOT.

AGREED TO:  
CUSTOMER \_\_\_\_\_ DATE \_\_\_\_\_



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## OUTBOUND MATERIAL HANDLING INSTRUCTIONS OUTBOUND SHIPMENTS FROM PITTSBURGH

From: Exhibitors Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Ship To:

Name: \_\_\_\_\_ Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**IMPORTANT:\*\*\*** Exhibitors must make their own outbound arrangement from Parks warehouse either with Parks / United Van Lines or their carrier.\*\*\*

Method: Please indicate your scheduled method of outbound shipment.

Parks/United Van Lines - preferred truck carrier: \_\_\_\_\_

Unigroup Air Express - preferred air carrier: \_\_\_\_\_

Other Van Lines: carrier's name: \_\_\_\_\_

Other Air Carrier: carrier's name: \_\_\_\_\_

Other Common Carrier: carrier's name: \_\_\_\_\_

All pieces must be labeled with exhibitor name and destination.

Number Of Pieces: \_\_\_\_\_ Total Gross Weight: \_\_\_\_\_

Anticipated pick up date from Parks warehouse: \_\_\_\_\_

**Shipments not picked up by 5/21/10 will be charged additional storage of \$3.00 per 100# per month with a \$15 minimum.**

Special Instructions or Requests:

Authorized Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Phone # \_\_\_\_\_ email: \_\_\_\_\_





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## INBOUND MATERIAL HANDLING INSTRUCTIONS

### INBOUND SHIPMENTS TO PITTSBURGH

Exhibitor Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

To: C/O Parks Moving and Storage, 740 Commonwealth Drive  
Warrendale, PA 15086 Attn: John Babusci, Jr. 800-786-3294 ext. 3906

IMPORTANT:\*\*\*Drayage charges must be paid before shipping to advance  
warehouse. Shipments must arrive between 4/15/10 and 5/3/10

Method: Please indicate your planned method of shipping:

Parks/United Van Lines - preferred truck carrier: \_\_\_\_\_

Unigroup Worldwide - preferred air carrier: \_\_\_\_\_

Other Van Lines: carrier's name: \_\_\_\_\_

Other Air Carrier: carrier's name: \_\_\_\_\_

Other Common Carrier: carrier's name: \_\_\_\_\_

Shipment: All pieces must be labeled with exhibitor name, show name, and booth #

Number of pieces: \_\_\_\_\_ Total Gross Weight: \_\_\_\_\_

Anticipated Arrival Date: \_\_\_\_\_

Special Instructions or Requests:

Authorized Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Phone # \_\_\_\_\_ email: \_\_\_\_\_

